



**STONEHAVEN AND DISTRICT COMMUNITY COUNCIL  
BUSINESS MEETING MINUTES**

7:00 to 9:30pm, 12<sup>th</sup> March 2019  
Invercarron Resource Centre, Stonehaven

<b>1.</b>	<b>Welcome</b>
<b>1.1</b>	<b>Attendance</b>
<b>1.1.1</b>	<b>SDCC Councillors:</b>
	Ian Hunter (IH), Paul Lindop (PL), Alistair Lawrie (AL), Fiona Tavendale (FT), Jim Morrison (JM), Daniel Veltman (DV), Donald A. Lawrie Morrison (DLM), Patrick Coffield (PC), Mike Duncan (MD), Gerry Towler (GT), Alix Gunn (AG), Raymond Christie (RC).
<b>1.1.2</b>	<b>Aberdeenshire Councillors:</b>
	Councillor Dickinson (Cllr D), and Councillor Agnew (Cllr A).
<b>1.1.3</b>	<b>Others in Attendance:</b>
<b>1.1.4</b>	<b>Apologies:</b>
	Jim Stephen (JS), Lindsey Wood (LW), Bill Watson (BW), Councillor Robertson (Cllr R), Julia Lawrie (JL)
<b>1.1.5</b>	<b>Absent without Notice:</b>
	Councillor Wallace (Cllr Wallace)
<b>1.2</b>	<b>Declarations of Interest</b>
	None.
<b>1.3</b>	<b>Chairperson's Statement</b>
	Chair reminded Members and attendees of the Standing Orders and in particular expected behaviour during the course of the Business Meeting.
<b>2.</b>	<b>Approval of Last Minutes</b>
	<b>Corrections:</b> None <b>Approval: Proposed DV , Seconded AL</b>
<b>2.1</b>	<b>Matters Arising from Last Minutes</b>
<b>2.1.1</b>	<b>2.1.4 - PL to organise Defibrillator Awareness Events.</b>
	Scottish Ambulance Service being chased. Fire Service will run similar events. Dates to follow.
<b>2.1.2</b>	<b>2.1.6- JS to bring forward costed proposal for CCTV</b>
	For April meeting. JS
<b>2.1.3</b>	<b>2.1.9 - RC to place PR on next CCF agenda.</b>
	Agenda item
<b>2.1.4</b>	<b>2.1.15 - LW to write to Burns Memorial Garden Advisory Committee – Contemplation Tree</b>
	April Meeting LW
<b>2.1.5</b>	<b>2.1.16 - Council to propose suitable SDCC Election Timetable</b>
	Agenda

2.1.6	<b>3. Traffic Police Depot in Stonehaven – Confirmation of Status - RC</b>	
	Cllr A reported that they are relocating to Inverurie. AWPR enables centralisation of resources and ample response time.	
2.1.7	<b>3. Double Yellow Lines – Land Train Bay – Question at next Ward Meeting – Cllr R</b>	
	April Meeting	Cllr R
2.1.8	<b>3. Letter to Police &amp; Dog Warden regarding Dog Walker Services &amp; Safety Incidents - PL</b>	
	Awaiting further information. April Meeting.	PL
2.1.9	<b>4.1 Dog Fouling &amp; Dog Wardens – Matter for Ward Meeting. Cllr D</b>	
	Cllr D reported that Dog Warden is invited to the upcoming Ward Meeting and will report back at April Meeting	Cllr D
2.1.10	<b>5.1 Stonehaven Capacity Report to be issued – IH</b>	
	Closed	
2.1.11	<b>5.1 Document to be posted on website regarding LDP &amp; MIR – PL</b>	
	Closed.	
2.1.12	<b>6.1 – Surfers Against Sewage – Circulate Material – Amy Barclay</b>	
	DV to chase up	DV
2.1.13	<b>6.1 – Analysis of the performance of the segregated bins in the Square – Mark Gracey</b>	
	PL to chase	PL
2.1.14	<b>6.5 – Feein Market – proposal to purchase banner. BW</b>	
	April Meeting	
2.1.15	<b>6.6 – East Lodge to Stonehaven pedestrian access – safety concerns during works. Cllr D &amp; Cllr R</b>	
	Meeting held RC attended along with Cllr A, Cllr D, Cllr R & Cllr W Ewan Smith issued email subsequently:  <i>Further to the site meeting we had yesterday at the B979 Netherley Road at Ury, I wish to confirm the following actions required;</i>  <b>Action to be taken by the K&amp;M Roads Maintenance Service</b>  <ul style="list-style-type: none"> <li>• <i>2 new additional circular cross-section verge markers to be installed next to the existing 3 verge markers near to the access to the new housing development. This is to assist with guiding pedestrians to the proposed rural footway, and provide a buffer between pedestrians and road traffic at the wider area of the proposed footway.</i></li> </ul> <b>Action to be taken by the Housing Developer (Kirkwood Homes)</b>  <ul style="list-style-type: none"> <li>• <i>Liase with Aberdeenshire Council's Street Lighting team (Inverurie based) to agree and have approved their street lighting design.</i></li> <li>• <i>Application for a road closure to carry out civil engineering works. The Developer has already put in place the necessary initial notifications for an occupation of the public road to carry out these works. This will most likely take the form of a localised road closure of the B979 to allow safe working for the construction of the new footway AND utilisation of the a portion of the existing road carriageway for pedestrian use during the construction works. The estimated minimum time period for the full road closure should be about 2 weeks to allow for the construction of the new footway, road drainage alterations and associated street lighting by the Developer. Details to be discussed and agreed with the K&amp;M Roads Maintenance Service.</i></li> <li>• <i>Make an application to the K&amp;M Roads Maintenance Service for permission to carry out excavation works on a public road, in accordance with the Roads Scotland Act 1984.</i></li> </ul>	
2.1.16	<b>6.7 – Retention of 30 minutes free parking. Communicate to Council. RC</b>	

	Closed	
<b>2.1.17</b>	<b>6.7 – Railway Station – Various fabric maintenance issues. Cllr D</b>	
	Agenda	
<b>2.1.18</b>	<b>6.9 – Material required to post on site about SDCC Members. All</b>	
	Still awaited.	
<b>2.1.19</b>	<b>7.1 – Hannah Dyson Award – dates and proposal on snacks/drinks funding. AL</b>	
	20 <sup>th</sup> March – Community Centre – Outside Hall at 19:00 – Lord Provost Bill Howatson will make the speech. Stonehaven Business Association will attend to present the Community Award. Request to all to attend.	
<b>2.1.20</b>	<b>9.1 – 2 Minute Beach Clean – Request for information to approach insurers with - PL</b>	
	Correspondence sent to Dawn Milroy 13/2/19. PL to chase response.	PL
<b>3.</b>	<b>Police Matters</b>	
	Report issued.	
	Not present due to operations.	
<b>4.</b>	<b>Additional Matters from the Public</b>	
<b>4.1</b>	Nothing Raised.	
<b>5.</b>	<b>Planning and Development</b>	
<b>5.1</b>	<b>Local Development Plan (LDP) &amp; Main Issues Report (MIR)</b>	
	PL Reported on material covered at the Drop-In and the key changes since the January MIR was issued.	
	PL touched on the main points in the document issued to SDCC 11/3/19.	
	Proposed submission to be posted to the website and via the Bellman website to seek community input prior to the 8 <sup>th</sup> April cut off.	All
	AL suggested pulling the Third last point out and making it a final summary.	PL
	Use Mearns FM to draw people's attention to the posting on the SDCC website.	IH
	Press release to Mearns Leader and P&J	PL
<b>5.2</b>	<b>Planning AOB</b>	
	Note that construction had started at former Bervie Chipper site.	
<b>6.</b>	<b>Business Matters</b>	
<b>6.1</b>	<b>Presentation – Citizens Advice Bureau</b>	
	Carried over to May Meeting	
<b>6.2</b>	<b>Stonehaven Train Station Perimeter Site Visit - RC</b>	
	Site visit held along with various Cllrs. Key questions on who owns which piece of land and has responsibility. Key was to have the two representatives from ScotRail in attendance, who got to see the issues for the first time.	

	<p>Damaged railing is deemed to be Network Rail, along with winter treatment of sloping lanes etc. Council have responsibility for street lighting. Full list of tasks and accountabilities to be presented at 19<sup>th</sup> March Ward Meeting. Update to be given after Ward Meeting.</p> <p>Once plan is available to be shared Cllr D will pass it to RC and then can share through Comms Group.</p>	<b>Cllr D</b>
<b>6.3</b>	<b>Stonehaven Station Travel Plan - DV</b>	
	<p>DV ran through 1<sup>st</sup> March Stonehaven Station Travel Plan Engagement Meeting (Avellio, ScotRail, Councillors, Public etc.) One of 20 consultations looking at ways to maximise use of the station and other transport means. Key items: Disabled Access; Parking; Cycling Linkage; Bike Hire Scheme; and Waiting Facilities.</p> <p>Material from meeting to be circulated.</p> <p>Next step is response from the consultation should be shared by end March.</p> <p>IH raised issue around long distance trains and need to go via Montrose. Need to put something into Montrose's Travel Plan.</p>	<b>DV/AL</b>
<b>6.4</b>	<b>Community Council Forum Feedback - MD</b>	
	<p>CCF was unfortunately dominated by a lengthy presentation and Q&amp;A on Waste Management. Phased in from 2020 – new smaller non recyclable bin in addition to two existing bins. Collections to go to 3 weekly. Black bin = £118 per tonne; Blue bin = £40 per tonne. 2/3 of the Black Bin could go into Blue or Green. The cost saving if this waste was to be recycled is £4.7m.</p> <p>Question asked if new Aberdeen incinerator will take away the problem. Answer is “no” – it is sized for good practice in recycling.</p> <p>Cllr D to share A-Z on recycling to put onto SDCC website.</p> <p>MD did talk about the SDCC's work on the Participatory Request on regarding Mental health Issues and invited other CC groups to create a joint working group on this. Feedback awaited.</p> <p>MD talked to SDCC's thoughts on defibrillator best practice. Await some feedback.</p>	<b>Cllr D</b>
<b>6.5</b>	<b>Mental Health Consultation - MD</b>	
	<p>At short notice received a request regarding a consultation. MD &amp; GT pulled together a response based on the work that they had already been doing with Pillar and others affected by this issue.</p> <p>Request came in on 19<sup>th</sup> February with closure by 25<sup>th</sup> February. Worked with SAMH and others over the few days available to put in the response. SAMH gave a number of issues, including staff recruitment and staff retention with managers only being in place from May 2017 due mainly to the non-availability of staff to transfer from other businesses.</p> <p>My Life Dynamic's service is based primarily on 1-2-1 “Resilience Coaching” to help with individuals to set their specific personal goals, which are targeted to be achieved over a 3 month period and via their “Listening Project” providing additional 1-2-1 support by way of 6 individual sessions. These “Listeners” are simply volunteer's with 40 days training plus a 2 day suicide course called ASSIST. We were very concerned about volunteers working in this capacity with the Mentally Ill.</p> <p>Other projects available include Cultivate – a well- being project through gardening (nearest is Laurencekirk) - Aye Connect providing online support - Hear Me providing Peer support and linking with already established groups – Know Where to Go telephone number and email address.</p>	<b>GT</b>  <b>GT</b>
		<b>MD</b>

	<p>SAMH/My Life Dynamic quite open and honest about their issues – including staff training. Not all are under their control – lack of referrals from the GP’ and the Community Mental Health Teams (CMHT’s) for example is a big issue.</p> <p>SAMH are funded by the Council. Pillar clearly have a different funding process having to apply for funding from many different sources, with management and volunteers spending considerable time on applications to keep the Charity going, taking time and resource they can ill afford . SAMH have recognised that if Pillar were lost, they would have no capacity for picking up the load.</p> <p>Unsure on when the consultation will be reported on.</p> <p>Action taken to push the consultation material out and surrounding story via SDCC website, Bellman Etc.</p> <p>In summary concerns for SDCC were around recruitment and staff turnover and with changing listeners a the client as they on occasion will have to repeat their story.</p> <p>Attention was drawn by IH to another related resource “Signposting” which states that it has an Aberdeenshire reach and deals with a number of aspects of Mental Health.</p>	
<b>6.6</b>	<b>Community Council Election Timetable - AL</b>	
	<p>All material activity to be done by Council.</p> <p>Full SDCC to stand for election.</p> <p>AGM is 11<sup>th</sup> of June, where election results would be announced. Depending on whether a ballot is in fact needed there is a timetable ahead of that.</p> <p>Election proposed for 30<sup>th</sup> May 2019. Agreed.</p> <p>Declaration of need for an election or otherwise – above 20 nominations (minimum 7). 22<sup>nd</sup> May</p> <p>Close of Nominations to be 21<sup>st</sup> May CoB.</p> <p>Opening of Nominations to be 30<sup>th</sup> April . (Self-nomination. Need own electoral role number – Library or Viewmount.)</p> <p>Election location. Town Hall to be booked.</p> <p>Nomination forms to be distributed – Library, Town Hall, Doctors, Viewmount. Electronically via our website.</p> <p>All Notices of Election to be published and paid for by Council.</p> <p>Is there a need for a statement on Electioneering Behaviour? Non-political, financial, etc. Action on the Council.</p>	<b>Emma Storey</b>
<b>6.7</b>	<b>Participatory Budgeting Status – IH</b>	
	<p>Have been accepted to have Proportional Representation in Participatory Budgeting – along with rep from Mearns.</p> <p>IH attended PR workshop. IH to work with Council on outputs on how it will be taken forward.</p>	
<b>7.</b>	<b>Correspondence</b>	
<b>7.1</b>		

	Nothing to Report	
<b>8.</b>	<b>Future Dates and Events</b>	
	Wednesday 13 <sup>th</sup> March. At Bowling Club – Meet the Flood Management Contractors - 12:00-21:00 Environmental Group – 21st March – 13:00 16 <sup>th</sup> April – 19:00 – Dunnottar Woods Litter Pick.	
<b>9.</b>	<b>A.O.C.B.</b>	
<b>9.1</b>	<b>Tackling Flooding Together - PL</b>	
	PL attended recent meeting. When material available will identify if suitable for future meeting.	<b>PL</b>
<b>9.2</b>	<b>Post Brexit Town Centre Improvement Fund</b>	
	Aberdeenshire to get Town Centre Money. Councillors to be briefed on this. April meeting.	<b>Cllr D</b>
<b>10.</b>	<b>Date of Next Meetings</b>	
<b>10.1</b>	<b>Agenda Meeting:</b>	
	Tuesday 2 <sup>nd</sup> April 7:00pm start, Invercarron Resource Centre, Stonehaven.	
<b>10.2</b>	<b>Business Meeting:</b>	
	Tuesday 9 <sup>th</sup> April 7:00pm start, Invercarron Resource Centre, Stonehaven.	

APPROVED